

Kaizen Rules for teams

Every outstanding team known to man today has a kaizen culture, the culture of constant improvement. As an outstanding team, we always follow Kaizen rules for teams.

1. Always lead (and improve teamwork) by example.
2. Treat other team members as you want to be treated.
3. We practice mutual respect every day. We work together as a team.
4. Our environment is a tolerant environment.
5. We always focus on the solutions, not on blame.
6. When we have a problem in a team, it's the process, not the people.
7. We are aware that improvement is not made in a conference room.
8. We never leave in silent disagreement. Every team member speaks out if s/he disagrees.
9. What's said in the conference room stays in the conference room.
10. We always display our results publicly.

Kaizen Rules for teams - Checklist

The purpose of this checklist is to help you identify how you can improve collective Kaizen mindset as a team and work together even better. Tackle only one rule you are not yet following as a team at the same time. You can't implement too many improvements at once.

If you are already following all the Kaizen rules, you will find many ideas on www.agileleanlife.com how to improve your teamwork even further.

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|----|--|------------------------------|-----------------------------|
| 1 | Always lead (and improve teamwork) by example. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2 | Treat other team members as you want to be treated. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3 | We practice mutual respect every day. We work together as a team. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4 | Our environment is a tolerant environment. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5 | We always focus on the solutions, not on blame. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6 | When we have a problem in a team, it's the process, not the people. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7 | We are aware that improvement is not made in a conference room. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 8 | We never leave in silent disagreement. Every team member speaks out if s/he disagrees. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 9 | What's said in the conference room stays in the conference room. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 10 | We always display our results publicly. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |